

Registration Disclosure and Financial Responsibility Agreement



ROCKY
MOUNTAIN
COLLEGE

REGISTRATION DISCLOSURE

Registration at Rocky Mountain College implies agreement with and requires adherence to all policies set forth in the Rocky Mountain College Catalog <https://www.rocky.edu/academics/catalog/programs.php> and Student Handbook <https://www.rocky.edu/student-life/dean-student-life/student-handbook/> as published and incorporated herein by reference. It is the responsibility of the Student to be familiar with these policies, including but not limited to, the terms and policies outlined below. Please read the following terms and policies carefully. **This form must be signed and returned to the Student Accounts Office prior to attending classes at Rocky Mountain College.**

PROMISE TO PAY

I _____, (hereinafter called Student) promise to pay Rocky Mountain College
(print student name)
(hereinafter called Rocky), the sum of all tuition, fees, room, board and any other institutional charges incurred as a result of my enrollment in accordance with the following:

TERMS OF AGREEMENT

This Agreement begins at time of initial registration and will remain in effect for as long as Student is enrolled at Rocky and/or maintains an unpaid balance due. There may be added to the account evidenced by this Agreement other miscellaneous fees and charges by Rocky, including but not limited to bookstore charges, institutional fees, property damage costs and fines. Student agrees that any pending financial aid not finalized by the deadlines determined by the Department of Education and the Financial Aid Office, for whatever reason, will be added to the balance due on the account. Student also understands that there will be added to any outstanding balance due, interest at the rate of 1% per month until the account is paid in full. Student also understands and agrees that failure to pay will result in Rocky withholding grade reports, transcripts, diplomas, work study earnings, registration and other related services and privileges until such time the balance is paid in full.

PAYMENT OPTIONS

- **Semester Payment:** Student understands that payment in full is due by August 1st for the Fall semester and December 10th for the Spring semester. A late fee of \$50 may be charged to the Student's account if payment is not received by these dates.
- **Four- or Five-Month Payment Plan:** Student understands that Rocky offers an installment payment plan option and that the signed Student Installment Promissory Note and down payment are due by the dates indicated for each semester. A late fee of \$50 may be charged to the Student's account if payment is not received by these dates. Student also understands that there will be added to the account late fees in the amount of \$25 for each installment payment not received by the scheduled payment date. Upon non-payment of any installment when due, Rocky reserves the right to declare all remaining installments due and payable.

STUDENT EMAIL POLICY

A Rocky-assigned student email account shall be the College's official means of communication with all students. Student can expect to receive official information regarding deadlines, policy/procedure changes, changes in degree requirements, special events, course schedule changes, regulatory changes, account information, emergency notices, as well as other useful information through his/her Rocky email address. Student is responsible for all information sent to them via the Rocky-assigned email account and for maintaining all information, including attachments, forwarded to any other email account from their Rocky-assigned email account.

WITHDRAWAL FROM COLLEGE

Student is responsible for the proper dropping of classes according to the policies set forth by Rocky. Rocky is not responsible for dropped courses for non-payment or non-attendance. Students withdrawing from Rocky completely are required to complete the process of an official academic withdrawal. Tuition, fees, room, board, and financial assistance are prorated based on the percentage of the term completed as governed by the Return of Title IV Funds policy set forth by the Department of Education. Student is responsible for any remaining balance due Rocky as a result. This includes unofficial withdrawals for students earning a GPA of zero (0) for the semester.

(continued)

DEFAULT

In the event this Agreement is placed in the hands of any attorney or collection agency who is not a salaried employee of Rocky, for collection through legal proceeding or otherwise, Student agrees to reimburse Rocky the fees of any collection agency, which may be based on a percentage at a maximum of 40% of the debt, and all costs and expenses, including reasonable attorneys' fees incurred in such collection efforts in accordance with statutes set forth by the State of Montana. In the case of default and the account is referred to a collection agency, Rocky may disclose the facts concerning the default, along with other relevant information, to credit bureau organizations as governed and enforceable only by the laws of the State of Montana. All judicial remedy and possible arbitration is agreed to be conducted within the jurisdiction of the State of Montana. The obligations evidenced by this Agreement are for the sole purpose of financing an education by a non-profit institution, and are not dischargeable in bankruptcy in accordance with I.R.C. 221 and as such, its exemption from discharge under Federal bankruptcy code, 11 U.S.C. 523 (a) (8).

AUTHORIZATION

I authorize Rocky and its respective agents and contractors (to include attorneys and/or collection agencies) to contact me at my current and any future cellular phone number(s), email address(es) or wireless device(s) regarding my delinquent student account(s), loan(s), any other debt I owe to Rocky, or to receive general information. I authorize Rocky and its agents and contractors to use automated telephone dialing equipment, artificial or pre-recorded voice or text messages, and personal calls and emails in their efforts to contact me. Upon leaving Rocky for any reason, it is my responsibility to inform Rocky of any change in my name, physical address, email address and telephone number for purposes of continued communication regarding any amounts that remain due and owing Rocky. Furthermore, I understand that I may withdraw my consent to call my cellular phone by submitting my request in writing to Rocky or in writing to the applicable contractor or agent contacting me on behalf of Rocky. My signature certifies that I have read, understand and agree to the terms and policies outlined in the Rocky Mountain College Catalog <https://www.rocky.edu/academics/catalog/programs.php> and the Rocky Mountain College Student Handbook <https://www.rocky.edu/student-life/dean-student-life/student-handbook/> incorporated herein by reference.

Student Signature

Parent/Guardian Signature if Student is under 18 years of age

Student Address

Parent/Guardian Address

City State Zip

City State Zip

Student Email Address

Parent Email Address

Date

Date