



ROCKY
MOUNTAIN
COLLEGE

Direct Deposit Agreement Form for Student Account Refunds/Stipends

Authorization Agreement

I hereby authorize **Rocky Mountain College** to initiate automatic deposits to my account at the financial institution named below. I also authorize **Rocky Mountain College** to make withdrawals from this account in the event that a credit entry is made in error. I understand that Rocky will provide a written notice to me of the error within 2 days of the correction. I also understand that the financial institution at which I have the account shown below is required to provide to me the procedures for resolving errors on entries made under this agreement. Further, I agree not to hold **Rocky Mountain College** responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me or by my financial institution or due to an error on the part of my financial institution in depositing funds to my account.

I understand that my deposit may not be credited to my account until the date indicated on CampusPortal.

This agreement will remain in effect until **Rocky Mountain College** receives a written notice of cancellation from me or my financial institution, or until I submit a new direct deposit form to the Business Office.

Check one box only: Establish new direct deposit Change an existing account(s) Cancel

Account Information

This form is to be used for excess funds issued to students.

Please contact the Student Accounts Office for direct deposit information for Parent PLUS Direct Loans.

Student Name:

Bank Name:

Routing Number:

Account Number:

Checking

Savings

Yes No I certify that I am eligible to receive my refund

Yes No I am currently attending classes at RMC

Yes No I am in good academic standing

Student Signature: _____ Date: _____

Contact Information

Please return completed form to:

Rocky Mountain College Business Office
1511 Poly Dr
Billings, MT 59102

Questions can be directed to the Student Accounts Office at 406-657-1016 or by email to StudentAccounts@rocky.edu

To ensure the proper handling of your funds,
please double-check the
Routing and Account Numbers
written above.

Thank you!