

**Paul M. Adams Library  
Rocky Mountain College  
Annual Report  
2012/13**

**Message from the Director**

The library continues to expand its technology offerings. Three iPads, a Kindle Fire, and a Nook Tablet were added to the collection. In addition to these newer technologies the library added three new laptops, two LCD projectors, a new circulation computer, a new work study computer in the back room and a new copy machine was installed. The copy machine has some new features that the old one did not such as color copying and the ability to scan documents as a pdf and email them. Students have really liked this feature and it has been very useful for interlibrary loan requests. The library once again conducted its annual survey with a few new questions. One of the surprising results was students would like the library to purchase a 3D printer. One not so surprising result was that students would like additional iPads. The library will hopefully be able to purchase some additional iPads possibly iPad minis. We will explore the 3D printer option, but at this time it is probably beyond our budget. JSTOR continues to be requested by faculty more than any other database. With the financial assistance of the Academic Vice Presidents office the library was able to subscribe to SpringerLink which filled in a much needed gap in the sciences. The library started to actively pursue digitizing the college yearbooks. Bobbi Otte applied for and received a grant from the Montana State Library in the amount of \$1250.00 to assist with digitization of the college yearbooks. The library signed a contract with Lyris to digitize the yearbooks. This process was started in June. The yearbooks were sent to

a scanning center of the Internet Archive in Indiana. The books were scanned and put on the Internet Archive website (<http://archive.org/details/rockymountaincollegeyearbooks>). The library staff continues to work at uploading the digital images to the Montana Memory Project a requirement of the grant. Ginny Waples, our part time person in the spring and a retired school librarian, assisted us in the weeding of our juvenile collection and our curriculum resource center. She also conducted a thorough inventory of our geology collection. In June, the library had an Intern, Shaundel Krumheuer, come work in the library for 30 hours. Shaundel is the technology coordinator at Billings Senior High and was working on her library endorsement. She helped us sync all of our iPads with the same apps and develop a new tablet use policy. She was also helpful in conducting two sessions for the design class that was part of the Art Camp held here on campus.

-Bobbi Otte, Interim Director of the Library.

**Library Staff**

The library staff underwent some changes this year as Bill Kehler went to a part time status. In the fall Rob Peterson worked part time in the library. In the spring Ginny Waples took the part time position. Bill went on medical leave in the spring and retired at the end of the school year. The library continued to keep busy and do continuing education in various formats. Bill Kehler attended the Pacific Northwest Library Association conference in Anchorage, Alaska as well as the Academic/

Special Library Division conference in Chico.

Bobbi Otte attended the fall workshop in Billings, the Montana Library Association conference in Missoula and an Academic Library Directors meeting in Butte. She also attended several webinars.

- Bridging the Digital Divide with mobile services
- Montana Memory Project Intro
- Resource Description and Access Workshop
- Creating Culture
- Evolving needs of patrons
- Future of online learning
- Outsourcing digitization

In addition she was invited to speak to the Yellowstone Genealogy Society on library resources available to them. Bobbi continues to serve as the treasurer of the Billings Area Health Sciences Information Consortium (BASIC) and was elected to chair the Intellectual Freedom Committee at the Montana Library Association conference.

Beth Dopp attended a two day online class on implementing and using iPads in the library, as well as many webinars

- OCLC Worldshare management service
- Countdown to OCLC WorldShare Interlibrary Loan
- Transforming Discovery and Resource Sharing with OCLC: FirstSearch, WorldCat Resource Sharing and More

- Self-Directed Achievement: if you give library staff an hour

Beth also attended the on campus training for iPads offered by Academic Computing in conjunction with Computer Village. Beth continues to be involved with the faculty/staff Green group, help the student environmental club and serve as secretary on staff council.

Alice O'Reilly attended several workshops and webinars.

- Archiving & Preservation
- Bridging the Digital Divide with Mobile Services
- E-Readers
- Creating Digital Content
- MLA course: Caring for the Mind: Providing mental health information at your library
- "Discover It" training
- Cloud Computing
- Personal Digital Archiving

Alice also attended training at the Lincoln center for Windows 7 and the on campus training for iPads. Alice participated in the Women's Conference offered by the Peace Institute.

## Library Goals

Goals for this year include finishing uploading the digitized yearbooks to the Montana Memory Project in order to fulfill our grant obligations. Conduct a review of all online library resources to determine the best use of our budget. Determine a new location for our juvenile book collection which is reaching capacity in its current location. Transition the libraries interlibrary

loan system to OCLC's new WorldShare. The current system is being discontinued at the end of the year. Explore a 3D printer and look at possibly getting several new iPads.

## Library Statistics

### Circulation

Books	3605
Periodicals	1808
Media	1205
Equipment	<u>140</u>
Sub Total	6758

### In Library Use

Reserves	835
Reference books	<u>121</u>
Sub Total	956
Grand Total Use	7714

### Cataloging Activity

Titles Added	950
Titles Deleted	239

### Interlibrary Loan Activity

Items Borrowed for RMC Users	
From MT Libraries	348
Outside Montana	<u>367</u>
Total	715

### Items Loaned to Other Libraries

In Montana	320
Outside Montana	<u>271</u>
Total	591

### Patrons Served

Average patrons/week	846
Reference questions/wk	35
Computer questions/wk	25
Total archives use	13

Total classes taught	15
Total students in classes	322

### Database Usage

#### Periodical databases Searches

InfoTrac	7165
EbscoHost	137,588
Springer Link	392 (Only since January 2013)

#### Reference database searches

Britannica	1445
Credo Ref	191
Country Watch	145
OED	123

## Library Collection

### Books (titles)

Print	43,135
Electronic	4190

### Periodicals (titles)

Print	560
Online access (via databases)	30,049

Media-AV	<u>1627</u>
Total titles	79,561