



Plan to Complete Graduation Requirements

Office of Student Records

Student Name: _____ Advisor: _____

Complete this form in consultation with your academic advisor and upload it to the online graduation application.

List the graduation requirements you have not yet completed, including courses you are currently enrolled in (MAT 210, Literature, Elective, etc.). Indicate the term in which you plan to finish the requirement (FA/SP/SU plus year). This plan can be modified as long as you complete the missing requirements. Notify the Office of Student Records and your academic advisor of any changes affecting your current and projected enrollment.

PROGRAM REQUIREMENTS

All course substitutions must be approved by Advisor/Department.

Major: _____

List current and remaining requirements to be completed in your major.

Course Number	Course Title	Credits	Institution	Term

Second Major: _____ Minor: _____

List current and remaining requirements to be completed in a second major or minor.

Course Number	Course Title	Credits	Institution	Term

ADDITIONAL DEGREE REQUIREMENTS*

List current and remaining core curriculum or general degree requirements to be completed.

Course Number	Course Title	Credits	Institution	Term

***The following requirements must be met to graduate with a bachelor's degree (one or more majors):**

Check the box to indicate that you understand these requirements.

- Core curriculum completed: _____
- 120 semester hours completed: _____
- No more than 64 semester hours counted from two-year college(s): _____
- 39 upper division credits (including 12 in a major, 6 in a minor if chosen, 20 at RMC): _____
- Minimum of 30 hours from RMC (including 24 of the last 30 hours): _____
- 2.00 cum GPA: _____ (3.0 Education)
- 2.25 cum GPA in the major: _____ (3.0 Education)

Second bachelor's degree:

See [course catalog](#) for requirements for graduating with a second bachelor's degree (not a second major). If applying for two degrees, indicate both degrees on the application for graduation.

FINAL STEPS

- Save this form using your name as the file name and upload it to your online graduation application.
- Review your completed application and submit it to your academic advisor.
- Your advisor will submit your completed application to the Office of Student Records for final review.

For questions regarding the application process:

Office of Student Records

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Email: studentrecords@rocky.edu

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