



## Summer On-Campus Housing Contract

Rocky Mountain College (RMC) and the undersigned student (student) enter into this Summer Residence Hall Contract upon the following terms and conditions:

**Premises:** RMC provides summer on-campus housing accommodations in Rimview Hall. Students registered to live in Jorgenson Hall for the following fall semester may be assigned to their Jorgenson Hall unit for the summer term based on availability. Execution of this agreement does not guarantee that students will be assigned to a space in the residence halls. Students whose conduct is not conducive to a group living and learning environment may be denied an assignment in the residence halls. Qualified students for whom space is not available will be placed on a waiting list and notified as a vacancy exists.

**Assignment:** RMC will assign a space (based on availability) only after the student has submitted a completed *Summer Break On-Campus Housing Request Form*. Student housing preferences are not guaranteed. The student must reside in the space assigned to them and may not reassign or sublet the space. In the case of roommate assignments, assignments will be biological birth sex specific. Assignment changes will only be considered after meeting with the Residence Life Coordinator.

**Eligibility and Priority:** The student must be enrolled as a student of RMC for the summer session and/or the upcoming fall term. The student must be registered for on-campus housing for the upcoming fall term; exceptions can be requested for students completing a summer course for their final graduation requirements.

**Contract Period:** This contract becomes binding upon notification of the student's assigned space and shall continue for the entire contracted period, or the remaining portion thereof. The RMC calendar indicates the opening and closing dates of each summer session. Students may not move in earlier or move out later than the established dates without prior written authorization from the Director of Residence Life. Additional charges may be assessed for approved early and late occupancy.

**Check In:** All residence hall assignments will be held until 8:00 a.m. on the first date of the contracted month, after which time may be reassigned. If a student must take occupancy after the first date of the contracted month, they must submit notice to the Office of Residence Life and specify the date the student will check-in, in which case assignments will be held at the student's expense.

**Food Service:** On-campus food service may be closed or have varied hours of operation during the summer. Meal plans are not available for purchase/use during the summer.

**Payment of Room and Board Charges:** The student agrees to pay all room fees for the contracted period by the deadline for payment of RMC fees.

- A. Room rates for this contract will be those rates approved by the Vice President for Student Life.
- B. Room charges begin the first day of the contracted month, regardless of the date of occupancy.

**RMC Regulations:** The student agrees to observe all published RMC policies and regulations. Any violation of RMC policies and regulations during the contracted period will result in immediate removal from the residence halls and forfeiture of all fees paid for summer housing; and additionally may result in suspension/dismissal from RMC. All published RMC policies and regulations are specifically made a part of this contract by this reference.

**RMC Authority:** RMC has the right to:

- a. Change room, suite, or apartment assignments when vacancies occur. When vacancies occur in a room, suite, or apartment, the remaining student(s) must accept a new roommate(s) and/or move to another room, suite, or apartment.
- b. Move students from a specific room, suite, apartment, floor, hall, or the residence hall system if necessary for order, sanitation, health, safety, inspection or disciplinary purposes.
- c. Inspect all rooms, suites, or apartments, for purposes of inventory, fire protection, sanitation, safety, maintenance, and policy enforcement. Students may not block or restrict RMC officials from access to their rooms, suites, or apartments.
- d. Enter any room, suite, or apartment without notice in cases of emergency, maintenance, or student welfare purposes.

**RMC's Responsibility for Student's Personal Property:** RMC assumes no responsibility for the theft, destruction, or loss of money, valuables, or other personal property belonging to or in the custody of the student, no matter the cause or location of the property. RMC does not carry insurance against the loss or damage of individually owned personal property; students are encouraged to provide their own personal property insurance coverage.

**Student's Responsibility for Damage and Loss of RMC Property:** The student's signature on the condition report is the student's acceptance of the condition of the room, suite, or apartment and its contents at the start of occupancy. The condition report is the standard for determining the condition of the room, suite, or apartment and contents at the termination of occupancy. The student is responsible for any damage or loss caused to the building, room, suite, or apartment, furniture, and equipment; ordinary wear and tear is expected. Failure on part of the student to complete and submit the condition report within 24-hours of check-in (key issued) may result in the student being held responsible for all damages and

cleaning needed at check-out. Damage or loss within student rooms, suites, or apartments will be charged to the assigned student's deposit; in the cases of charges exceeding the deposit, balance charges will be assessed to the student's account. The student agrees to pay such charges to RMC upon demand.

**Termination:** Students who wish to be released from this contract for any reason before the end of the contract period must file a written request of termination with the Office of Residence Life. The Director of Residence Life will make the final decision regarding contract releases.

Regardless of reasons for termination of this contract prior to the expiration other than immediate withdrawal from Rocky Mountain College\*, the contracted student will be assessed the full rate for the current month of occupancy; no pro-rating will be done. Student account refunds will not be considered/processed until the final checkout is complete, cleaning and/or damage fees are assessed, furnishings/keys accounted for, and outstanding debt to RMC has been resolved.

\*In cases of immediate withdrawal from Rocky Mountain College, room charges will be prorated and assessed based on the Federal Title IV and Institutional Funds Policy as stated in the Rocky Mountain College catalog and the \$250 cancellation fee will be assessed. Student account refunds will not be considered/processed until the final checkout is complete, cleaning and/or damage fees are assessed, furnishings/keys accounted for, and outstanding debt to RMC has been resolved.

A student whose Contract Cancellation Request is denied must pay the full amount of the room charges for the full contract period and will not be checked out until the expiration of the contracted term.

This contract may be terminated by the Office of Residence Life at any time for violation of the terms and conditions of this contract. If the contract is terminated, RMC may assess a \$250 contract cancellation fee, retain all payments made under the contract, and may seek any other remedy in law or equity. If this contract is terminated, the student agrees to vacate the residence hall within 24 hours, unless written permission has been obtained from the Director of Residence Life. The student agrees to pay all reasonable costs, attorney's fees, and expenses made or incurred by RMC in enforcing this contract.

**Check-Out:** The student must use the established check-out procedures provided by the Office of Residence Life upon termination of this contract. Students who fail to return their issued key(s) will be charged for the lock change(s). Students who fail to clean and/or cause damage to the room, suite, or apartment and its contents will be charged a fee for RMC personnel to clean and repair the room, suite, or apartment, furnishings and equipment. Students who fail to properly check-out of their assigned space will be charged an improper check-out fee of \$150.

**Abandoned Property:** If personal property is left by the student on RMC property after termination of occupancy, the property shall be deemed abandoned. RMC will dispose of the property if not removed by the student. Any charges incurred to remove, store, or dispose of the property will be assessed to the student.

***Submission of application requires agreement to the following - I hereby accept the terms of this contract and an assignment to a room, suite, or apartment in the RMC residence halls. I agree to all stipulations in effect during the term of this contract and understand failure to observe these stipulations may result in fines, termination of contract, removal from the residence halls, and forfeiture of deposit and any paid room and board fees.***