

Rocky Mountain College

BSA 450 – Business Internship

Instructor: Cedric Snelling
Office: MK 104
Email: cedric.snelling@rocky.edu

Course Description

The purpose of this course is to allow students to apply concepts from their field of study to a work-place situation. The internship experience includes two primary components: 1) hours worked at the internship site, and 2) the student's ability to demonstrate their understanding of the relationship between academic concepts and a work-place setting.

Student Learning Outcomes

Upon completion of BSA 450, students will be able to:

- Demonstrate effective problem solving and critical thinking;
- Describe the connection between your academic experience and the internship experience;
- Demonstrate professional skill in the discipline(s) associated with the internship;
- Practice professional habits and engage in professional behavior;
- Demonstrate effective oral and written communication;
- Reflect on the role education plays in professional development; and
- Reflect on the role the core curriculum plays in education and its relationship to the business major.

Course Structure

The structure of the course is described below:

1. Students will work a predetermined number of hours in the workplace. The work-place supervisor will verify these hours.
2. Objectives will be set and the work-place supervisor will monitor progress. The work-place supervisor will evaluate the student.
3. The student may only count three credits of internship for academic credit. This does not mean the student cannot work more than 135 hours or have multiple internships, it simply means the student will only receive three academic credit hours.

4. The student will meet with Professor Snelling periodically during the term for which the internship credits will be applied. The meetings will occur at Professor Snelling's request, but in consultation with the student's availability. Failure to be available, attend the meetings, or engage the meetings in an authentic way will result in an F.
5. A formal project will be given by each student. It will demonstrate your understanding of academic concepts and the work-place setting. More information will be provided regarding this academic component of your internship at a later date.

Grading

Internships are graded on a Pass/Fail basis. In order to **pass** the internship, the following minimum requirements must be met:

1. The time commitment must be met and verified by your employer.
2. You must receive no more than one 'poor' rating on the final employer evaluation of student objectives.
3. You must receive an average of 2 or higher on the final [employer evaluation](#) of general skills.
4. You must submit a paper about your internship. The paper must be an authentic reflection on your academic experience and how it relates to your internship. More information regarding this paper will be provided during the semester.
5. You must attend meetings upon my request and discuss topics related to the above student learning outcomes.
6. All requirements need to be completed by the first day of final exams.

If you have any questions or concerns, please feel free to contact me.